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## NOTICE OF EXTRAORDINARY GENERAL MEETING

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### MATEX INTERNATIONAL LIMITED

(Company Registration No. 198904222M)  
(Incorporated in the Republic of Singapore)

**NOTICE IS HEREBY GIVEN THAT** an extraordinary general meeting (“**EGM**”) of Matex international Limited (the “**Company**”) will be held by way of electronic means on 28 April 2021 at 10.30 a.m. (or immediately after the conclusion or adjournment of the Annual General Meeting of the Company to be held at 10.00 a.m. on the same day by way of electronic means) for the purpose of considering and, if thought fit, passing (with or without any modifications) the following resolution set out below.

*Please refer to the section titled “IMPORTANT INFORMATION” below for details.*

*All capitalised terms in this Notice which are not defined herein shall have the same meanings as ascribed to them in the Company’s circular dated 13 April 2021 (the “**Circular**”).*

#### **ORDINARY RESOLUTION: THE PROPOSED DISPOSAL OF 60% OF THE REGISTERED AND PAID-UP ORDINARY SHARES IN THE CAPITAL OF MATEX CHEMICALS (TAIXING) CO., LTD. AS A MAJOR TRANSACTION**

#### **RESOLVED THAT:**

- (a) the proposed disposal by the Company of its 60% of the registered share capital in Matex Chemicals (Taixing) Co., Ltd (万得化工(泰兴)有限公司) on the terms and subject to the conditions set out in the agreement dated 2 April 2021 entered into between the Company, its subsidiaries: Shanghai Matex Chemicals Co., Ltd, Amly Chemicals Co. Ltd, Dedot Trading (Shanghai) Co., Ltd, and Matex Chemicals Technologies (Shanghai) Co., Ltd and the purchaser, Shengzhou Lv Huan Digital Offset Printing Co., Ltd. (嵊州市绿环数码胶印有限公司) be and is hereby approved; and
- (b) the directors of the Company (the “**Directors**”) and/or any of them be and are/is hereby authorised to complete and do all such acts and things, including without limitation, to sign, seal, execute and deliver all such documents and deeds, and to approve any amendment, alteration or modification to any document, as they or he may consider necessary, desirable or expedient or in the interest of the Company to give effect to the matters referred to in this resolution.

By Order of the Board

Dr. Tan Pang Kee  
Chief Executive Officer/Managing Director

Singapore  
13 April 2021

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### Notes:

#### General

1. Pursuant to the COVID-19 (Temporary Measures) Act that was passed by Parliament on 7 April 2020 (“**Temporary Measures Act**”) and the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 issued by the Minister of Law on 13 April 2020 (as amended from time to time) (“**Meeting Orders**”), issuers are able to make alternative arrangements to hold general meetings where personal attendance is required under written law or legal instruments (such as a company’s constitution). The Meeting Orders has been extended from 30 September 2020 to 30 June 2021 and amendments to the Temporary Measures Act come into force on 29 September 2020. A joint statement was also issued on 13 April 2020, and subsequently updated on 27 April 2020 and 1 October 2020, by the Monetary Authority of Singapore, the Accounting and Corporate Regulatory Authority and the Singapore Exchange Regulation to provide guidance on the conduct of general meetings during the period when elevated safe distancing measures are in place. In view of these development, general meetings which held on or before 30 June 2021 can be held via electronic means, and are encouraged to do so. This will help keep physical interactions and COVID-19 transmission risks to a minimum, which remain important in the long term, even as safe distancing regulations are gradually and cautiously relaxed. As such, the EGM will be held by electronic means and members of the Company will NOT be allowed to attend the EGM in person.
2. Alternative arrangements are instead put in place to allow shareholders to participate in the EGM by:
  - (a) watching or listening to the EGM proceedings via a Live Webcast (as defined below). Shareholders who wish to participate as such will have to pre-register in the manner outlined in Note 3 below;
  - (b) submitting questions ahead of the EGM. Please refer to Notes 6 to 11 below for further details; and
  - (c) voting by proxy at the EGM. Please refer to Notes 12 to 19 below for further details.

#### Participation in EGM proceedings via “live” webcast

3. A shareholder of the Company or their corporate representatives (in the case of a shareholder which is a legal entity) will be able to watch or listen to the proceedings of the EGM through a “live” webcast via mobile phone, tablet or computer (“**Live Webcast**”). In order to do so, the shareholder will have to follow these steps:
  - (a) Shareholders (including those who hold their shares through Relevant Intermediaries (including CPF Investors or SRS Investors)) who wish to watch or listen to the Live Webcast must pre-register with the Company at the URL: <https://www.bigmarker.com/AAP/Matex-International-Limited-General-Meetings-2021> (the “**Matex EGM Website**”) no later than 10.30 a.m. on 26 April 2021 (“**Registration Deadline**”).
  - (b) Corporate shareholders must also submit a copy of the Corporate Representative Certificate to the Company at [egm@matex.com.sg](mailto:egm@matex.com.sg), in addition to the registration procedures as set out in paragraph (a) above, by the Registration Deadline, for verification purpose.
  - (c) Following authentication of a shareholder’s status, such shareholder will receive an email on their authentication status and instructions on how to access the Live Webcast of the EGM proceedings.
  - (d) Shareholders who have pre-registered by the Registration Deadline but do not receive the aforementioned email by 12.00 p.m. on 27 April 2021 should check the ‘spam/junk’ folder before contacting the Company at the following email address: [egm@matex.com.sg](mailto:egm@matex.com.sg), with the following details included: (1) the full name of the shareholder; and (2) his/her/its identification/registration number.
4. Shareholders are reminded that the EGM proceedings are private. Instructions on access to the Live Webcast of the EGM proceedings should therefore not be shared with anyone who is not a shareholder of the Company or otherwise he or she shall not be authorised to attend the EGM. Recording of the Live Webcast in whatever form is also strictly prohibited.
5. Non-CPF/SRS holders whose shares are registered under Depository Agents (“**DAs**”) must also contact their respective DAs to indicate their interest in order for their respective DAs to make the necessary arrangements as stated in Notes 3 above for them to participate in the Live Webcast of the EGM proceedings.

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### Submission of questions prior to the EGM

6. A member of the Company may also submit questions relating to the resolution to be tabled for approval at the EGM or the Company's businesses and operations. The Company will endeavour to address questions which are substantial and relevant.
7. To do so, all questions must be submitted no later than 10.30 a.m. on 21 April 2021 (the "**Submission Deadline**") through any one of the following means:
  - (a) in physical copy by depositing the same at the registered office of the Company at 1003 Bukit Merah Central, #01-10, Inno Centre, Singapore 159836; or
  - (b) by email to [egm@matex.com.sg](mailto:egm@matex.com.sg).
8. If the questions are deposited in physical copy at the Company's registered office or sent via email, and in either case not accompanied by the completed and executed proxy form, the following details must be included with the submitted questions: (1) the full name of the shareholder; and (2) his/her/its identification/registration number for verification purposes, failing which the submission will be treated as invalid.
9. The Company will endeavour to address substantial and relevant questions relating to the resolution to be tabled for approval at the EGM.
10. Please note that shareholders will not be able to ask questions at the EGM and accordingly, it is important for shareholders to submit their questions by the Submission Deadline.
11. The Company will publish the minutes of the EGM on SGXNet and the Company's website, and the minutes will record substantial and relevant questions from shareholders relating to the resolution tabled at the EGM, and the responses from the board of directors and management (as applicable).

### Voting by proxy

12. If a member of the Company (whether individual or corporate) wishes to exercise his/her/its voting rights at the EGM, he/ she/it must appoint the Chairman of the Meeting as his/her/its proxy to vote on his/her/its behalf at the EGM. In appointing the Chairman of the Meeting as proxy, such member (whether individual or corporate) must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the instrument appointing the Chairman of the Meeting as proxy ("**Proxy Form**"), failing which the appointment of the Chairman of the Meeting as proxy for the resolution will be treated as invalid.
13. The Chairman of the meeting, as proxy, need not be a member of the Company.
14. The Proxy Form must be submitted through any one of the following means: (a) by depositing a physical copy at the registered office of the Company at 1003 Bukit Merah Central, #01-10, Inno Centre, Singapore 159836 ; or (b) by sending a scanned PDF copy by email to [egm@matex.com.sg](mailto:egm@matex.com.sg), in each case, no later than 10.30 a.m. on 26 April 2021, and failing which, the Proxy Form will not be treated as valid.
15. The Proxy Form must be executed under the hand of the appointor or of his attorney duly authorised in writing. Where the Proxy Form is executed by a corporation, it must be executed under its common seal or under the hand of its officer or attorney duly authorised. Where the Proxy Form is signed on behalf of the appointor by an attorney, the power of attorney (or other authority) or a duly certified copy thereof must (failing previous registration with the Company) be lodged with the Proxy Form, failing which the Proxy Form may be treated as invalid.
16. A corporation which is a member may authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representative with respect to the EGM, in accordance with Section 179 of the Companies Act (Chapter 50 of Singapore) and the person so authorised shall upon production of a copy of such resolution certified by a director of the corporation to be a true copy, be entitled to exercise the powers on behalf of the corporation so represented as the corporation could exercise in person if it were an individual.
17. The Company shall be entitled to reject the Proxy Form if it is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the Proxy Form.

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18. In the case of a member of the Company whose shares are entered against his/her name in the Depository Register, the Company may reject any Proxy Form if the member, being the appointor, is not shown to have shares entered against his/her name in the Depository Register as at 72 hours before the time appointed for holding the EGM, as certified by The Central Depository (Pte) Limited to the Company.
19. A member of the Company who holds his/her shares through a Relevant Intermediary\* (including CPFIS Members or SRS Investors) and who wish to exercise his/her votes by appointing the Chairman of the Meeting as proxy should approach his/ her Relevant Intermediary (including his/her CPF Agent Bank or SRS Operator) to submit his/her voting instructions at least seven (7) working days prior to the date of the EGM.

\*A Relevant Intermediary is:

- (a) a banking corporation licensed under the Banking Act, Chapter 19 or a wholly-owned subsidiary of such a banking corporation, whose business includes the provision of nominee services and who holds shares in that capacity; or
- (b) a person holding a capital markets services licence to provide custodial services under the Securities and Futures Act, Chapter 289 and who holds shares in that capacity; or
- (c) the Central Provident Fund Board established by the Central Provident Fund Act, Chapter 36, in respect of shares purchased under the subsidiary legislation made under that Act providing for the making of investments from the contributions and interest standing to the credit of members of the Central Provident Fund, if the Central Provident Fund Board holds those shares in the capacity of an intermediary pursuant to or in accordance with that subsidiary legislation.

### **Personal data privacy:**

By pre-registering for the Live Webcast, submitting a Proxy Form appointing the Chairman of the Meeting as proxy to vote at the EGM and/or any adjournment thereof, and/or submitting questions relating to the resolution to be tabled for approval at the EGM or the Company's businesses and operations, a member of the Company consents to the collection, use and disclosure of such member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration, analysis and facilitation by the Company (or its agents or service providers) of his/her/its appointment of the Chairman of the Meeting as proxy for the EGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the EGM (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines.